



**LOUISVILLE  
PARKS  
AND RECREATION**



**Facility  
Rental  
Agreement**

<b>Contract #</b>		<b>User Name:</b>	
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<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
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<b>Purpose of Use:</b>		<b>Start Time:</b>	
<b>Date of Use:</b>		<b>End Time</b>	
<b>Additional Fees:</b>		<b># of People Expected:</b>	
<b>Payment Method</b>		<b>Rental Fee:</b>	
<b>Damage Deposit:</b>			
<b>Rental Total:</b>			
<b>Cell Phone #</b>			
<b>Other Information:</b>			

**Condition of Use of the Area:**

- 1) Alcoholic Beverages are PROHIBITED
- 2) Holder of the PERMIT/RENTAL AGREEMENT shall not allow any illegal activity on the premises during the use of the area
- 3) Violation of conditions 1 and 2 above shall cause of immediate revocation of the PERMIT/RENTAL AGREEMENT, without refund or use of time
- 4) The holder or the agreement must have the agreement in his/her possession at all times during the use of the premise or premises will be available to the public on a first come, first serve basis.
- 5) THE PERMIT/AGREEMENT is issued to the above stated named organization/individual only and is non-transferable without prior permission of the Department
- 6) THE PERMIT/AGREEMENT is valid only during the hours and on the day and date set forth above
- 7) A copy of Drivers License or State Issued ID is REQUIRED
- 8) VEHICLES ARE PROHIBITED ON GRASS. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited. Cost to repair turf will be billed to event organizer.
- 9) NO FIREARMS on the premsies!
- 10) Security deposit will be returned 7 days after the event and can only be returned to the person that signed the facility agreement (Unless specefied in writing on the original facility agreement).
- 11) Customer is responsible for cleanup of and around facility used, BEFORE exiting premises.

Renter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Metro Parks Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_